



Scrutiny Committee

Tuesday 30th August 2022

10.30 am

**Council Chamber, Council Offices,
Brympton Way, Yeovil, BA20 2HT**



(disabled access and a hearing loop are available at this meeting venue)

The following members are requested to attend this meeting.

Chairman: Gerard Tucker
Vice-chairmen: Brian Hamilton and Sue Osborne

Barbara Appleby
Robin Bastable
Ray Buckler
Louise Clarke

Karl Gill
Andy Kendall
Tim Kerley
Mike Lewis

Paul Maxwell
Robin Pailthorpe
Oliver Patrick

Any members of the public wishing to attend, or address the meeting at Public Question Time are asked to email **democracy@southsomerset.gov.uk** by 9.00am on Friday 26 August, so that we can advise on the options for accessing the meeting.

The meeting will be viewable online by selecting the committee meeting at:
https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

If you would like any further information on the items to be discussed, please contact Democratic Services **democracy@southsomerset.gov.uk**

This Agenda was issued on Friday 19 August 2022.

Jane Portman, Chief Executive Officer

This information is also available on our website
www.southsomerset.gov.uk and via the mod.gov app



Information for the Public

What is Scrutiny?

The Local Government Act 2000 requires all councils in England and Wales to introduce new political structures which provide a clear role for the Council, the Executive and non-executive councillors.

One of the key roles for non-executive councillors is to undertake an overview and scrutiny role for the council. In this Council the overview and scrutiny role involves reviewing and developing, scrutinising organisations external to the council and holding the executive to account

Scrutiny also has an important role to play in organisational performance management.

The Scrutiny Committee is made up of 14 non-executive members and meets monthly to consider items where executive decisions need to be reviewed before or after their implementation, and to commission reviews of policy or other public interest.

Members of the public are able to:

- attend meetings of the Scrutiny Committee except where, for example, personal or confidential matters are being discussed;
- speak at Scrutiny Committee meetings (limited to up to 3 minutes per person and at the Chairman's discretion usually no more than a total of 15 minutes is allocated for public speaking); and
- see agenda reports.

Meetings of the Scrutiny Committee are held monthly on the Tuesday prior to meetings of the District Executive at 10.30am in the Council Offices, Brympton Way, Yeovil.

Agendas and minutes of these meetings are published on the Council's website at <https://modgov.southsomerset.gov.uk/ieDocHome.aspx?bcr=1>

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

Recording and photography at council meetings

Recording of council meetings is permitted, however anyone wishing to do so should let the Chairperson of the meeting know prior to the start of the meeting. The recording should be overt and clearly visible to anyone at the meeting, but non-disruptive. If someone is recording the meeting, the Chairman will make an announcement at the beginning of the meeting. If anyone making public representation does not wish to be recorded they must let the Chairperson know.

The full 'Policy on Audio/Visual Recording and Photography at Council Meetings' can be viewed online at:

<http://modgov.southsomerset.gov.uk/documents/s3327/Policy%20on%20the%20recording%20of%20council%20meetings.pdf>

Scrutiny Committee

Tuesday 30 August 2022

Agenda

Preliminary Items

1. Minutes

To approve as a correct record the minutes of the previous meeting held on 2 August 2022. The draft minutes can be viewed at:

<http://modgov.southsomerset.gov.uk/ieListMeetings.aspx?CId=141&Year=0>

2. Apologies for absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

4. Public question time

5. Issues arising from previous meetings

This is an opportunity for Members to question the progress on issues arising from previous meetings. However, this does not allow for the re-opening of a debate on any item not forming part of this agenda.

6. Chairman's Announcements

Items for Discussion

7. Verbal update on reports considered by District Executive on 4 August 2022 (Page 4)

8. Reports to be considered by District Executive on 1 September 2022 (Page 5)

9. Verbal update on Task and Finish reviews (Page 6)

10. Update on matters of interest (Page 7)

11. Scrutiny Work Programme (Pages 8 - 10)

12. Date of next meeting (Page 11)



**Verbal update on reports considered by District Executive on
4 August 2022**

The Chairman will update members on the issues raised by Scrutiny members at the District Executive meeting held on 4 August 2022.



Reports to be considered by District Executive on 1 September 2022

Lead Officer: Stephanie Gold, Specialist (Scrutiny & Member Development)
Contact Details: stephanie.gold@southsomerset.gov.uk

Scrutiny Committee members will receive a copy of the District Executive agenda containing the reports to be considered at the meeting on 1 September 2022.

Members are asked to read the reports and bring any concerns/issues from the reports to be discussed at the Scrutiny Committee meeting on 30 August 2022.

The concerns and views of the Scrutiny Committee will be reported to the responsible Portfolio Holder(s) and officer(s) in advance of the District Executive meeting to be held on 1 September 2022, for consideration and response in advance of the decision being taken.

Please note:

The Press and Public will be excluded from the meeting when a report or appendix on the District Executive agenda has been classed as confidential, Scrutiny Committee will consider this in Closed Session by virtue of the Local Government Act 1972, Schedule 12A under paragraph 3 (or for any other reason as stated in the District Executive agenda):

“Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

It is considered that the public interest in maintaining the exemption from the Access to Information Rules outweighs the public interest in disclosing the information.



Verbal update on Task and Finish reviews

The Task and Finish Review Chairs or Specialist (Scrutiny & Member Development) will give a brief verbal update on progress made.

Current Task & Finish Reviews

- Flooding in South Somerset
- Productivity Analysis - on hold



Update on matters of interest

Lead Officer: Stephanie Gold, Specialist (Scrutiny & Member Development)
Contact Details: stephanie.gold@southsomerset.gov.uk

Action Required

That members of the Scrutiny Committee note the verbal updates as presented by the Specialist (Scrutiny & Member Development).

Purpose of Report

This report is submitted for information to update members of the committee on any recent information regarding matters of interest to the Scrutiny Committee, and for the Specialist (Scrutiny & Member Development) to verbally update members on any ongoing matters.

Scrutiny Work Programme

Meeting Date	Agenda Item	Background/Description	Lead Officer/ Lead Member
30 th August 2022	Key Performance Indicators	Scrutiny member briefing on KPI monitoring for the year '22/'23. (will be included within the Scrutiny of District Executive agenda items for 1 st September)	Strategic Planning Specialist
TBC	CIL funding and allocation	Scrutiny committee members have requested an update on CIL funding and allocation at SSDC. The 21/22 Infrastructure Funding Statement is currently being written Jun '22, and will be shared with the committee when complete.	Strategic Planning Specialist
TBC	S106 funding and allocation	Scrutiny committee members have requested an update on S106 funding and allocation at SSDC. There is a project team currently working on process improvements to S106 monitoring, and the Locality Team Manager has advised that a report will be going to area committees in Sept '22.	Locality Team Manager

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The Somerset Waste Board and Somerset Waste Partnership Forward Plan of key decisions can be viewed at:
<http://democracy.somerset.gov.uk/mqListPlans.aspx?RPId=196&RD=0>

Agendas and minutes for the Heart of the South West (HotSW) Local Enterprise Partnership (LEP) Joint Scrutiny Committee can be viewed at:
<https://democracy.devon.gov.uk/ieListMeetings.aspx?CId=456&Year=0>

Agendas and minutes of the Joint Scrutiny Panel of Somerset Waste Board can be viewed at:
<https://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=356&Year=0>

Agendas and minutes of the Joint Scrutiny Panel of Somerset Rivers Authority can be viewed at:
<https://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=351&Year=0>

Agendas and minutes of the Local Government Re-Organisation Joint Scrutiny Committee can be viewed at:
<https://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=420&Year=0>

Current Task & Finish Reviews

Date Commenced	Title and Purpose	Members
<i>Recommended 5th July 2022</i>	<p>Flooding in South Somerset</p> <p>Understanding flood risk and mitigation following the devastating flooding in Chard and other areas across the district in 2021.</p> <p>AT&F feedback report has been submitted to the LLFA in response to the consultation on the draft S19 for the Chard incident (28th June 2021).</p> <p>Members will be meeting early September to do a similar exercise in response to the draft S19 for the Ilminster incident (20th October 2021)</p>	<p>Cllr Gerard Tucker, Cllr Sue Osborne (Chair), Cllr Robin Bastable, Cllr Brian Hamilton (with the Specialist Scrutiny and Member Development)</p>
<p>If you have any suggested topics for Scrutiny Committee to consider please contact Specialist (Members) – stephanie.gold@southsomerset.gov.uk</p>		

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Other Scrutiny working groups/workshops/matters of interest

Meeting date	Title	Description	Officers/Members
Updates at committee as required	SWP Joint Scrutiny Panel	The representatives from the SWP Joint Scrutiny committee will provide verbal updates as appropriate.	Cllr Brian Hamilton, Cllr Robin Bastable
Updates at committee as required	SRA Joint Scrutiny Panel	The representatives from the SRA Joint Scrutiny committee will provide verbal updates as appropriate.	Cllr Paul Maxwell, Cllr Robin Pailthorpe

Updates at committee as required	Local Government Reorganisation Implementation Joint Scrutiny Committee	The representatives from the LGR JSC will provide verbal updates and appropriate.	Cllr Paul Maxwell, Cllr Brian Hamilton
Ongoing	Role of Scrutiny & Audit	Members have requested guidance and support in understanding how the Scrutiny and Audit committees can work collaboratively and supportively on key issues.	Chairs of Scrutiny and Audit with S105 Monitoring officer and Chief Executive.



Date of next meeting

Members are requested to note that the next meeting of the Scrutiny Committee will be held on Tuesday 4 October at 10.30am, in the Council Chamber, Brympton Way, Yeovil.